

HMGP Intent to Apply Form – Mitigation Planning
Division of Homeland Security & Emergency Management
State Mitigation Grant Program

Please submit the Intent to Apply Form to:

State Hazard Mitigation Officer
Division of Homeland Security and Emergency Management
P. O. Box 5750
Fort Richardson, AK 99505-5750
Phone: 907-428-7000
Toll Free: 800-478-2337
Fax: 907-428-7009

Please use the following format to submit your letter of intent to participate in DHS&EM's Hazard Mitigation Grant Program.

Project Title:	
Name of Community/State Agency:	
Applicant:	
Project Location:	
Primary Point of Contact:	
Title:	
Address:	
Phone:	
Fax:	
Email:	
Alternate Point of Contact:	
Title:	
Address:	
Phone:	
Fax:	
Email:	
Eligibility:	<input type="checkbox"/> Tribe, <input type="checkbox"/> Community, <input type="checkbox"/> State Agency, <input type="checkbox"/> Private Non-Profit (PNP)
If Private Non-Profit (PNP):	<input type="checkbox"/> Attach copy of documentation (By-Laws, Charter, IRS)
Federal Employer Identification Number (EIN):	
If Indian Tribe, use Tribal Identification Number (TIN):	
Is the applicant delinquent on any Federal debt?	<input type="checkbox"/> Yes <input type="checkbox"/> No Explain:
Is the community a small and impoverished community as defined by the State Hazard Mitigation Plan (Appendix 9)?	<input type="checkbox"/> Yes <input type="checkbox"/> No

The Scope of Work must state the following (as a minimum – the scope may be expanded but not reduced from this):

Scope of Work:

This grant would be used to develop a Local Hazard Mitigation Plan (LHMP) for approval by the Alaska Division of Homeland Security and Emergency Management (DHS&EM) and the Federal Emergency Agency (FEMA).

We will use a Microsoft compatible software product approved by (DHS&EM) to develop the Local Hazard Mitigation Plan.

The plan will incorporate the following required tasks from the FEMA crosswalk approval form:

- 1. Plan Approval.** The plan will be reviewed and revised by the lead planning body, the Valdez Planning Commission. The final plan will be approved by a resolution of the Valdez City Council. The Valdez Fire Chief, Community & Economic Development Director, and the Contract Planner will be responsible for writing the plan, ensuring public participation, and coordinating the approval process.
- 2. Documentation of the Planning Process.** The plan will provide a narrative description of the plan's development process, including who was involved and how public input was solicited.
- 3. Identification of Hazards.** The plan will identify hazards in Valdez, including but not limited to the identification and description of earthquake, fire, tsunami, volcano, land slide, winter storms (severe weather), and erosion hazards.
- 4. Profiling of Hazard Events.** The plan will profile the location, extent of previous occurrence, and probability of future hazard events.
- 5. Assessing Vulnerability: Identifying Assets.** The plan will include a description of the City of Valdez vulnerability and impact of hazards to the community. This assessment will relate to infrastructure and critical facilities.
- 6. Local Hazard Mitigation Goals.** The plan will include a section on mitigation goals.
- 7. Identification and Analysis of Mitigation Measures.** The plan will identify specific actions and projects for each hazard; discuss projects and actions in regards to new buildings; and reduce affects on existing buildings and infrastructure.
- 8. Implementation of Mitigation Measures.** The plan will include prioritized mitigation strategies; address how the actions will be implemented; administered and a cost-benefit review.
- 9. Monitoring, Evaluating and Updating the Plan.** The plan update will include a section describing the method and schedule of monitoring, evaluating, and updating the plan within a five- year cycle.
- 10. Implementation through Existing Programs.** The plan will include a process by which the City of Valdez will incorporate the plan into other City programs and plans and municipal code.
- 11. Continued Public Involvement.** The plan shall include a discussion on how the community will continue public participation on the plan maintenance process.